

**WSU GEAR UP – OVP6
Required Reporting Timeline
SY 2024-2025 Year 1**

Required by the 20th business day of each month:

- ☐ Report all Student and Parent Services/Activities in database
 - ☐ Financial Aid Knowledge
 - ☐ Financial Literacy
- ☐ Report all Educator Professional Development activities in database

Required by January 31st, 2025:

Input all GEAR UP Students in Database

- ☐ GEAR UP Status
- ☐ First and Last Name; Middle Initial is recommended
- ☐ Student ID Number
- ☐ Gender
- ☐ Ethnicity
- ☐ Grade Level
- ☐ Limited English Proficiency (Y/N)
- ☐ Individualized Education Plan (Y/N)
- ☐ Homeless (Y/N)
- ☐ Foster Care (Y/N)
- ☐ Students served by one or more federally funded programs:
 - ☐ Upward Bound
 - ☐ Upward Bound Math-Science
 - ☐ Veterans Upward Bound
 - ☐ Talent Search
 - ☐ 21st CCLC
 - ☐ Migrant Program
 - ☐ 2 or More

Required by March 31, 2025:

Update Current Course Enrollment in Educational Progress

- ☐ English/Language Arts
- ☐ Advanced Math
- ☐ Dual Enrollment
- ☐ Pre-Algebra
- ☐ Advanced Science
- ☐ Algebra I or Equivalent
- ☐ Advanced English/Language Arts

Required by July 31, 2025:

Update the following Cumulative Course Completion in Educational Progress

- ☐ English/Language Arts
- ☐ Advanced Math
- ☐ Dual Enrollment
- ☐ Pre-Algebra
- ☐ Advanced Science
- ☐ Algebra I or Equivalent
- ☐ Advanced English/Language Arts

Required by September 9, 2025:

- ☐ Report all August 2025 Student and Parent Services/Activities
- ☐ Report all August 2025 Educator Professional Development Activities
- ☐ Update Student Educational Progress
 - ☐ Passed State Grade Standard – Math
 - ☐ Passed State Grade Standard – Science