



GEAR UP Required Reporting Timeline

Annual Performance Report Data

HOH 5 & OVP 5

2024-2025



Required by the 20th of each month:

- Report all Student and Parent Services/Activities in database.
- Report all Educator Professional Development Activities in database.

Required by October 31, 2024:

- Archive any students that withdrew in the previous school year and will not be returning this year.

Required by November 8, 2024:

- Update the Student Lists for 2024-25 School Year
 - Add any new students to the database.
 - Update all Student Demographics including:
 - Homeless Y/N
 - Foster Care Y/N
 - Students served by one or more federally funded programs:
 - Upward Bound
 - Veterans Upward Bound
 - Migrant Program
 - Upward Bound Math-Science
 - Talent Search
 - 2 or More
 - 21st CCLC

Required by February 12, 2025:

- Update Current Course Enrollment
 - English & Language Arts
 - Pre-Algebra
 - Algebra I or Equivalent
 - Geometry
 - Algebra II
 - Chemistry
 - Pre-Calculus
 - Trigonometry
 - Biology
 - Physics
 - Calculus
 - 2 years math beyond Algebra I
 - AP Course
 - IB Course
 - Advanced Math
 - Advanced ELA
 - Advanced Science

Required by July 31, 2025:

- Update Cumulative Course Completion
 - English & Language Arts
 - Pre-Algebra
 - Algebra I or Equivalent
 - Geometry
 - Algebra II
 - Chemistry
 - Pre-Calculus
 - Trigonometry
 - Biology
 - Physics
 - Calculus
 - 2 years math beyond Algebra I
 - AP Course
 - IB Course
 - Advanced Math
 - Advanced ELA
 - Advanced Science
- Update Student Educational Progress
 - Took PSAT
 - Took ASPIRE
 - Took SAT
 - Took ACT
 - College Coursework in High School

Required by September 12, 2025:

- Update/finalize Course Completion with Summer Credit Recovery
- Report all August 2025 Student, Parent Services/Activities
- Report all August 2025 Educator Professional Development Activities
- Update Student Educational Progress
 - Passed State Grade Standard – Math
 - Passed State Grade Standard – Science
 - SAT Completion
 - ACT Completion