

**Required by the 7<sup>th</sup> business day of each month:**

- ☐ Report all Student and Parent Services/Activities in database
- ☐ Report all Educator Professional Development activities in database

**Required by October 31, 2024:**

**Update Student Lists for 2024-25 School Year**

- ☐ Archive any students that withdrew in the previous school year
- ☐ Add any new students to database (check archive list first)
- ☐ Update all Student Demographics including: Limited English Proficient (LEP) Y/N, Individual Education Plan (IEP) Y/N, Homeless Y/N, Foster Care Y/N
  - ☐ Students served by one or more federally funded programs:
    - ☐ Upward Bound
    - ☐ Veterans Upward Bound
    - ☐ Migrant Program
    - ☐ Upward Bound Math-Science
    - ☐ Talent Search
    - ☐ 2 or More
    - ☐ 21st CCLC

**Required by December 20, 2024:**

**Student and Parent Financial Aid Surveys**

- ☐ Administer and return Student Financial Aid Survey
- ☐ Administer and return Parent Financial Aid Survey **(SKY Only)**

**Update Postsecondary Educational Progress Measures *(1<sup>st</sup> Yr College Students ONLY)***

- ☐ Enrolled – Fall (first enrollment only)
- ☐ Enrolled in College – Less than 2 yrs
- ☐ Enrolled in College – 4 yrs
- ☐ Postsecondary Institution (located in student's demographic information)
- ☐ Enrolled in College – 2 yrs
- ☐ College Placement – No remedial courses

**Required by February 14, 2025:**

**Update Current Course Enrollment in Educational Progress**

- |  |                                       |   |
|--|---------------------------------------|---|
| <input type="checkbox"/> English/Language Arts   | <input type="checkbox"/> Pre-Calculus | <input type="checkbox"/> IB Course                      |
| <input type="checkbox"/> Pre-Algebra             | <input type="checkbox"/> Calculus     | <input type="checkbox"/> Advanced Math                  |
| <input type="checkbox"/> Algebra I or Equivalent | <input type="checkbox"/> Biology      | <input type="checkbox"/> Advanced Science               |
| <input type="checkbox"/> Geometry                | <input type="checkbox"/> Chemistry    | <input type="checkbox"/> Advanced English/Language Arts |
| <input type="checkbox"/> Algebra II              | <input type="checkbox"/> Physics      |   |
| <input type="checkbox"/> Trigonometry            | <input type="checkbox"/> AP Course    |   |

**Update the following in Educational Progress**

- ☐ Dual Enrollment Coursework
- ☐ Took ACT & Composite Score
- ☐ Took SAT & Combined Score
- ☐ Completed FAFSA *(12<sup>th</sup> grade only)*

**Update Postsecondary Educational Progress Measures *(1<sup>st</sup> Yr College Students that Did Not Enroll in Fall)***

- ☐ Enrolled – Fall (first enrollment only)
- ☐ Enrolled in College – Less than 2 yrs
- ☐ Postsecondary Institution (located in student's demographic information)
- ☐ Enrolled in College – 2 yrs

**UW GEAR UP – SKY7/FVOV2  
Required Reporting Timeline  
2024-2025 School Year**

- ☐ **Enrolled in College – 4 yrs**                      ☐ **College Placement – No remedial courses**

**Required by July 31, 2025:**

**Update the following Cumulative Course Completion in Educational Progress**

- |   |  |  |
|---|--|--|
| <input type="checkbox"/> <b>English/Language Arts</b>   | <input type="checkbox"/> <b>Pre-Calculus</b> | <input type="checkbox"/> <b>IB Course</b>                      |
| <input type="checkbox"/> <b>Pre-Algebra</b>             | <input type="checkbox"/> <b>Calculus</b>     | <input type="checkbox"/> <b>Advanced Math</b>                  |
| <input type="checkbox"/> <b>Algebra I or Equivalent</b> | <input type="checkbox"/> <b>Biology</b>      | <input type="checkbox"/> <b>Advanced Science</b>               |
| <input type="checkbox"/> <b>Geometry</b>                | <input type="checkbox"/> <b>Chemistry</b>    | <input type="checkbox"/> <b>Advanced English/Language Arts</b> |
| <input type="checkbox"/> <b>Algebra II</b>              | <input type="checkbox"/> <b>Physics</b>      |  |
| <input type="checkbox"/> <b>Trigonometry</b>            | <input type="checkbox"/> <b>AP Course</b>    |  |

**Update the following in Educational Progress**

- |  |   |
|--|---|
| <input type="checkbox"/> <b>Dual Enrollment Coursework</b>     | <input type="checkbox"/> <b>Took SAT &amp; Combined Score</b>                       |
| <input type="checkbox"/> <b>Took ACT &amp; Composite Score</b> | <input type="checkbox"/> <b>Completed FAFSA (<i>12<sup>th</sup> grade only</i>)</b> |
| <input type="checkbox"/> <b>Graduated High School</b>          |   |

**Required by September 12, 2025:**

- ☐ **Report all July & August 2025 Student and Parent Services/Activities**
- ☐ **Report all July & August 2025 Educator Professional Development Activities**

**Update Student Educational Progress**

- ☐ **Graduated High School**
- ☐ **Took SAT & Combined Score**
- ☐ **Took ACT & Composite Score**

**Update Postsecondary Educational Progress Measures (*1<sup>st</sup> Yr College Students ONLY*)**

- ☐ **Completed 1<sup>st</sup> Year of College**