GEAR UP Required Reporting Timeline
Annual Performance Report Data
OVP 4
2023-2024

Required by the 20th of each month:
- ☐ Report all Student and Parent Services/Activities in database
- ☐ Report all Educator Professional Development activities in database

Required by October 14, 2023:
Update the Student Lists for 2023-24 School Year
- ▫ Archive any students that withdrew in the previous school year
- ▫ Add any new students to database (check archive list first)
- ▫ Update all Student Demographics including: Limited English Proficient (LEP) Y/N, Individual Education Plan (IEP) Y/N, Homeless Y/N, Foster Care Y/N
  - ▫ Students served by one or more federally funded programs:
    - ▫ Upward Bound
    - ▫ Upward Bound Math-Science
    - ▫ Veterans Upward Bound
    - ▫ Talent Search
    - ▫ 21st CCLC
    - ▫ Migrant Program
    - ▫ 2 or More

Required by November 30, 2023:
- ☐ **Update Student Educational Progress** *(1st Year College Students Only)*
- ▫ Enrolled – Fall
- ▫ Postsecondary Institution (located in the student's demographic information)
- ▫ Enrolled in College – Less than 2 years
- ▫ Enrolled in College – 2 years
- ▫ Enrolled in College – 4 years
- ▫ College Placement – No remedial courses

Required by February 10, 2024:
- ☐ **Update Current Course Enrollment** *(12th Grade Students Only)*
- ▫ Pre-Algebra
- ▫ Algebra I or Equivalent
- ▫ Geometry
- ▫ Algebra II
- ▫ Chemistry
- ▫ Pre-Calculus
- ▫ Trigonometry
- ▫ Biology
- ▫ English & Language Arts
- ▫ Calculus
- ▫ 2 years math beyond Algebra I
- ▫ AP Course
- ▫ IB Course
- ▫ Advanced Math
- ▫ Advanced ELA
- ▫ Advanced Science

- ☐ **Update Student Educational Progress** *(12th Grade Students Only)*
- ▫ Took PSAT
- ▫ Took ASPIRE
- ▫ Took SAT & Combined Scores
- ▫ Took ACT & Composite Scores
- ▫ College Coursework in High School
- ▫ Completed FAFSA/WASFA
- ▫ Completed Scholarship Application
- ▫ Completed PSE Applications

- ☐ **Update Student Educational Progress** *(1st Year College Students that did not enroll in the Fall Only)*
- ▫ Enrolled – Winter/Spr
- ▫ Postsecondary Institution (located in the student's demographic information)
- ▫ Enrolled in College – Less than 2 years
- ▫ Enrolled in College – 2 years
- ▫ Enrolled in College – 4 years
- ▫ College Placement – No remedial courses

GEAR UP Required Reporting Timeline
Annual Performance Report Data
OVP 4
2023-2024

Required by July 31, 2024:

☐ **Update Cumulative Course Completion** *(12th Grade Students Only)*

- Pre-Algebra
- Algebra I or Equivalent
- Geometry
- Algebra II
- Chemistry
- Pre-Calculus
- Trigonometry
- Biology
- English & Language Arts
- Calculus
- 2 years math beyond Algebra I
- AP Course
- IB Course
- Advanced Math
- Advanced ELA
- Advanced Science

☐ **Update Student Educational Progress** *(12th Grade Students Only)*

- Took PSAT
- Took ASPIRE
- Took SAT & Combined Scores
- Took ACT & Composite Scores
- College Coursework in High School
- Completed FAFSA/WASFA
- Completed Scholarship Application
- Completed PSE Applications
- Graduated High School

☐ **Update Student Educational Progress** *(1st Year College Students Only)*

- Completed 1st Year of College

Required by September 13, 2023:

☐ **Update Student Educational Progress** *(12th Grade Students Only)*

- Proficient or Above on ELA State Assessment
- Proficient or Above on Math State Assessment
- Graduated High School
- Passed State Grade Standard - Science
- Passed State Grade Standard – ELA
- Passed State Grade Standard – Math

☐ **Update Student Educational Progress** *(1st Year College Students Only)*

- Completed 1st Year of College

☐ **Report all July and August 2023 Student, Parent Services/Activities**
☐ **Report All July and August 2023 Educator Professional Development Activities**