



Alaska GEAR UP - Required Reporting Timeline

To complete the 2017-18 School Year
Required by September 24, 2018:

Activities and Services Please report all activities and services that occurred in the 2017-18 school year including summer months (June-August)

- Report all student/parent services in database
- Report all student/parent and teacher activities in database

Update Educational Student Progress Measures

- Update Cumulative Course Completion
 - Pre-Algebra
 - Algebra I or Equivalent
 - Geometry
 - Algebra II
 - Calculus
 - Chemistry
 - Physics
 - At least one advanced placement course
 - Trigonometry
 - Pre-Calculus
 - Biology
 - English Language Arts
 - At Least Two Years of Math Beyond Algebra I
 - Advanced Math
 - Advanced Science
 - Advanced English Language Arts
- Update Educational Student Progress
 - Students with 10 or more unexcused absences during the 2017-2018 school year. (Full Days ONLY)

**Please note: The 2017-18 data above will be archived on September 24, 2018.
The 2018-19 GEAR UP Database will be available October 1, 2018.**

2018-19 School Year

Required by the 7th business day of each month:

- Report all student/parent services in database
- Report all student/parent and teacher activities in database

Required by October 15, 2018:

- Update Educational Student Progress
 - Students promoted to the next grade level at the end of the prior school year*

Note: All students were moved up one grade in the database and automatically marked as "Promoted to Next Grade Level." If a student **did not advance, please individually edit the grade level of each student and uncheck the "Promoted to Next Grade Level."*

Required by November 19, 2018:

- Administer and return Parent and Student Financial Aid Surveys

Required by February 8, 2019:

- Update Current Course Enrollment
 - Pre-Algebra
 - Algebra I or Equivalent
 - Geometry
 - Algebra II
 - Calculus
 - Chemistry
 - Physics
 - At least one advanced placement course
 - Trigonometry
 - Pre-Calculus
 - Biology
 - English Language Arts
 - At Least One International Baccalaureate Class
 - At Least Two Years of Math Beyond Algebra I
- Update Educational Student Progress
 - Performing at or above grade level in Math*
 - Performing at or above grade level in English Language Arts*

****Performing at or above grade level in Math and English Language Arts (ELA):***

*Where available, use standardized test scores to determine whether a student is performing at or above grade level. If standardized tests are not available, a student will be considered "At or Above Grade Level" in Math and ELA if the student is enrolled in the Math/ELA course that is traditionally taken by students at his/ her current grade level and their most recent grade in this course is a **C or better**.*

Required by September 13, 2019:

- Update Cumulative Course Completion
 - Pre-Algebra
 - Algebra I or Equivalent
 - Geometry
 - Algebra II
 - Calculus
 - Chemistry
 - Physics
 - At least one advanced placement course
 - Trigonometry
 - Pre-Calculus
 - Biology
 - English Language Arts
 - At Least Two Years of Math Beyond Algebra I
 - Advanced Math
 - Advanced Science
 - Advanced English Language Arts
- Update Educational Student Progress
 - Students with 10 or more unexcused absences during the 2018-2019 school year. **(Full Days ONLY)**

Required as they occur:

- Update Educational Student Progress
 - Took ASPIRE
 - Took PSAT